



## Preamble

Oceania Polytechnic Institute of Education conducts assessments that meet the requirements of the OPIE Rules & Regulations, the outcomes specified in accredited subjects within our registration and the approval of DEEWR, and which are in accordance with the National Assessment Principles.

## Rationale

AQTF Standard 8  
Higher Education Support Act 2003  
Education Services for Overseas Students Act

## Principles

Oceania Polytechnic Institute of Education ensures that the assessments it conducts, either through a training and assessment program or assessment only process, meet the National Assessment Principles. This means it will:

- i comply with the assessment requirements in the Training Packages and accredited courses on its scope of registration
- ii issue Statement of Attainments or qualifications when a person is assessed as competent
- iii comply with the **assessment principles of validity, reliability, fairness and flexibility**
- iv ensure that applicants are fully informed of all matters relating to assessment activities
- v focus on the **application of knowledge, skills and appropriate workplace attitudes** to the standard of performance required within the specified units of competence. Assessment will include application of the four dimensions of competency (*task skills, task management skills, contingency management skills and job role environment skills*) and the key competencies.
- vi **involve the evaluation of evidence according to the rules of evidence (valid, sufficient, current and authentic evidence)** to enable effective judgements to be made about whether competency has been attained
- vii provide constructive and timely feedback to the applicant about the outcomes of the assessment process and guidance on future options
- viii ensure fair and equitable assessment for all persons, taking account of cultural and linguistic needs
- ix **provide for reassessment where appropriate**
- x provide for a transparent and documented process of appeal where assessment decisions are disputed by the applicant

Oceania Polytechnic Institute of Education fulfils these requirements by employing systematic assessment processes that promote consistency in the planning, conducting and reviewing and validation of assessment events. (See **S8** *Assessment procedures*)



## ASSESSMENT POLICY

Policy S8.18 (V2)

### Other policies relating to this policy

S6.15 Client Services Policy

S8.19 RPL Policy

S9.20 Service Delivery Policy

S9.21 Assessment Validation Policy

### Procedures relating to this policy

S8 Assessment procedures including appeals against assessment decisions procedure

S8 Recognition of Prior Learning and Credit Transfer procedures

S9 Assessment Validation procedures

S9 Service delivery procedures

Code of Practice

### Other documents relating to this policy

OPIE Grading Guide

### Review Date

This policy is periodically reviewed and revised. Revisions are made as and when required. The period between reviews must not exceed 5 yrs. The date for review of this policy is on or before .....

Signed: .....

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Date:

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